

Rights & Responsibilities

You – the authorised user

- You are legally entitled to use the private level crossing to access your land. However, it is the responsibility of each user to establish whether it is safe to cross.
- You can invite others (visitors, tenants or employees) to use the level crossing. However it is your responsibility to give each one a safety briefing. You can use the information cards enclosed in this pack to help with this briefing.
- Misusing a level crossing puts both you, rail passengers and rail staff at risk and is an offence under legislation which can result in a criminal prosecution or fine. For example, leaving the gates open after use can lead to a fine of up to £1,000.
- You should consider how you use the crossing and the vehicles you are taking across. Changes in gradient can cause grounding of vehicles, tall vehicles could hit overhead lines and wide vehicles need enough room to pass between the gate posts. Contact us if you have any doubts on how you use the crossing or you change how you use it.
- If you are selling your land or transferring it to someone else, please provide us with the new owner's name and contact details as user rights are transferred to the new owner. However the rights will normally end if ownership on the two sides of the railway is split.
- Do not alter the level crossing in any way, as you are not authorised to do so. Any unauthorised alterations could affect the safety of the crossing.

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Network Rail

- We undertake regular maintenance inspections and safety assessments, and may need to access your land to reach the crossing. Your knowledge and experience as a user is vital as this helps us to keep the crossing safe for everyone. We welcome your attendance at assessments, and if you have any concerns between these visits, we would like to hear from you.
- Vegetation can grow and prevent you from having a clear view of a train approaching (your sighting distance). We will maintain maximum sighting distance by cutting grass, bushes and trees. Please let us know if you think vegetation needs cutting back.
- We can conduct a safety briefing on the safe operation of the crossing.
- If you are an employer, under health and safety law you have responsibility for your employees and visitors. You may need to produce a risk assessment or method statement for the use of the crossing. We are happy to help you with this process.
- To deter unauthorised use we recommend locking level crossing gates. We can provide chains, locks and keys, if requested.
- We are not required to widen existing private crossings nor allow for change of use where there would be an unacceptable risk or increase in maintenance. However we understand that circumstances change and will explore options with you, including closing the level crossing and providing alternative arrangements, to meet your needs.

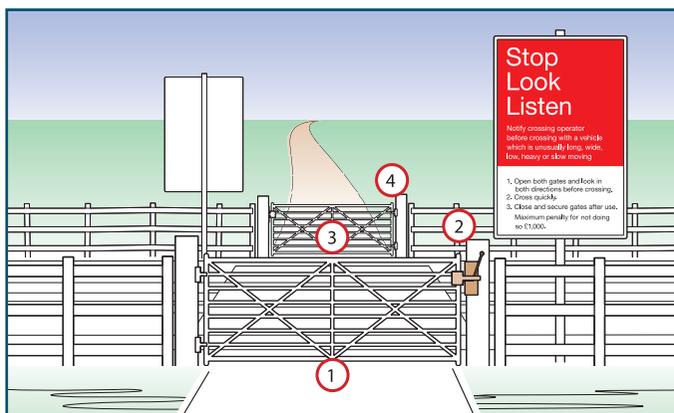
User worked crossing...

- Look both ways and listen
- Obey signs
- Trains can come from both directions
- If you see or hear a train coming, do not cross
- Don't rely on the timetable to assume a train is not coming
- If crossing with a vehicle consider:
 - How long will it take to cross
 - How heavy is your vehicle and its load
 - The clearance of your vehicle, will it hit the power lines above, or will it ground
- If crossing with animals consider how long it will take to cross and whether they are likely to stray onto the railway
- Ensure your exit is clear before crossing
- Don't stop on a crossing
- Never leave the gates open

User worked crossing with miniature stop lights and telephone...

- Call railway staff back, if you have been asked to do so.

User worked crossing...



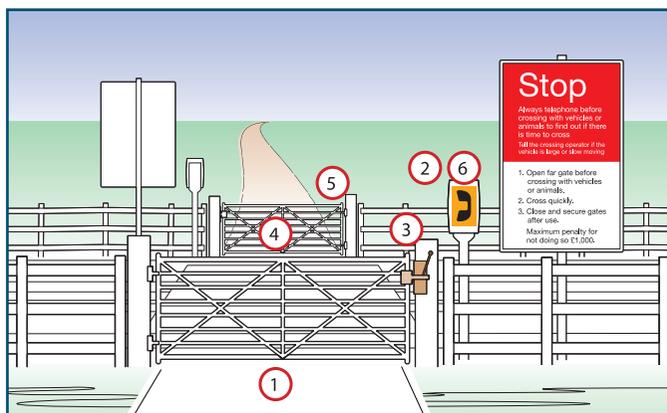
How to use this crossing

- 1 STOP** Stop, look both ways and listen to make sure a train is not coming. If a train is coming wait in a safe place.
- 2** Open the gates on both sides of the railway.
- 3** If no train is coming and your exit is clear, cross quickly and stay alert, do not stop on the crossing.
- 4** Close both gates after crossing, never leave them open.

Pedestrians

- Stop, look both ways and listen.
- Ensure you have enough time to cross safely, cross quickly and stay alert.
- Close the gates behind you, never leave them open.

...with telephone

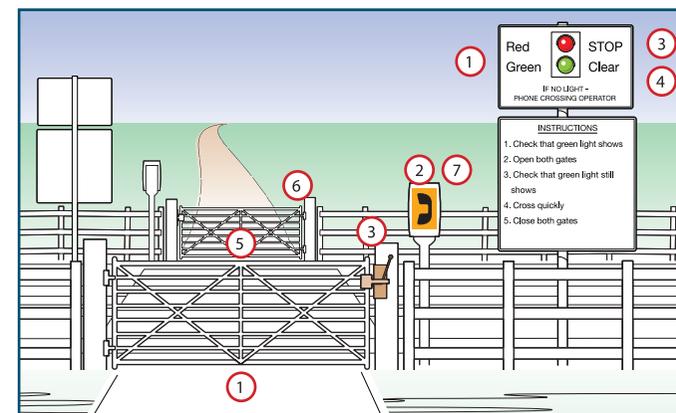


How to use this crossing

- 1 STOP** Stop, look both ways and listen to make sure a train is not coming. If a train is coming wait in a safe place.
- 2** You must use the telephone to get permission to cross if crossing with vehicles or animals.
- 3** When you have permission to cross, open the gates on both sides of the railway.
- 4** Cross quickly and stay alert, do not stop on the crossing.
- 5** Close both gates after crossing, never leave them open.
- 6** You must telephone railway staff back after crossing if they asked you to.



...with miniature stop



How to use this crossing

- 1 STOP** Stop, check that the lights are working, if not contact railway staff and act on their instructions.
- 2** You must use the telephone to get permission to cross if crossing with a large or slow moving vehicle, or with animals.
- 3** You must not cross when the red light is on. If the red light stays on after a train has passed, do not cross – another train is coming.
- 4** When the green light is on open the gates on both sides of the railway.
- 5** Check that the green light is still on and cross quickly and stay alert, do not stop on the crossing.
- 6** Check to see if the green light is still on and close both gates after crossing, never leave them open.
- 7** You must telephone railway staff back after crossing if they asked you to.